

# STRATEGICALLY TUNED

*Strategically Tuned, LLC aligns your vision and your practice through strategic plans in order to fine tune your business.*

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**Is your organization out of tune? Strategically tuned offers virtual administration, instructional design and creative services.**

After two decades of working in a range of organizations, including for-profits, non-profits, and education, gaining as much experience and knowledge as we can, we decided that it was time to skip the middle man and open Strategically Tuned. We are a family owned business, but that doesn't mean we are small, we can handle clients big and small.

At Strategically Tuned, we know that a combination of education, experience, and communication is the best combination in order to be successful. We look at each client individually and take the time to understand what they need and how we can provide that service. We strive to communicate with our clients honestly, so that expectations are exceeded. If we aren't the right fit, which does not happen often, we will link you with one of our colleagues that would be the best fit for you.

Our team has over twenty years in administrative services, ranging from virtual assisting to managing a national non-profit association. We take pride in the ability to be versatile, accommodating our clients' needs. We are also very skilled, having extensive training, as well as formal education. The CEO has her Master's in Integrated Marketing and Management Communications from the Florida State University. We value knowledge and continually push ourselves to learn more and grow, which is what we want for your business.

**Strategically Tuned, LLC**

*Denver, CO*

<http://strategicallytuned.com>

[heather@strategicallytuned.com](mailto:heather@strategicallytuned.com)

Phone: (720) 900-3899